Dear Partner,

Warm greetings from the University of Tartu!

There are 2 attachments included in this message:

**Attachment 1: Information sheet** includes important dates, required documents, links for your information and for your students.

You are welcome to share the information sheet with your nominated students.

Some highlights:

<table>
<thead>
<tr>
<th>Semester:</th>
<th>Nomination deadline:</th>
<th>Application deadline:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn semester/full year</td>
<td>March 31</td>
<td>April 15</td>
</tr>
<tr>
<td>Spring semester</td>
<td>October 15</td>
<td>November 1</td>
</tr>
</tbody>
</table>

Please note that all application documents must be uploaded to the Dream Apply application system and we do not check documents that are sent by email.

**New!** We would like to encourage you to use the Online Learning Agreement (OLA) which can replace the paper version of Learning Agreement. The OLA platform is run by European University Foundation. OLA is filled in by a student and signed electronically by three parties (a student, sending institution and receiving institution). I will also send students instructions how to fill in OLA. Either way (LA or OLA), student can make changes to the Learning Agreement after arrival, if necessary. OLA can be handled quickly electronically. LA (during the mobility) must be printed out by a student and visit in person our office for the signature.

**Attachment 2:** I kindly ask you to fill in the attached nomination form about the nominated student(s). If you have already sent the nomination email, it is not necessary to send it again!

I will contact all nominated students (and coordinator cc).

**Accommodation** at the student hostel is provided ONLY for the fixed period (as the period stated in the student's admission letter).

For both **academic and practical matters** before and during mobility, you may as well refer your students to [UT welcome web](http://www.ut.ee/en/welcome) as well as our Study Abroad Centre [Getting Started web](http://www.ut.ee/en/welcome).

Additionally, if the bilateral agreement is with one of the UT’s regional colleges (in Viljandi, Narva or Pärnu), **please inform** your students accordingly that place of studies is not Tartu since the distances between Tartu University and its colleges are considerable, and students need to know that in advance.

**We look forward to welcoming your students at the University of Tartu!**

Best regards,

Ms. Annika Kalda

Erasmus Student Exchange Coordinator (incoming students)

Study Abroad Centre

University of Tartu

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